

Corrigendum to Request for Proposal (RFP) for Selection of Umbrella Consultant

(Reference number: UC/Punjab/DGR/PSeGS/2013/01)

Following addition/ deletion/ modification (s) have been made to the Request for Proposal (RFP) for selection of ‘Umbrella Consultant’ to “Conceptualize, Design and implement Comprehensive Service Delivery Roadmap for state of Punjab”

Published on 12.05.2013.

Sr No	Reference in RFP	As appearing in the Original Published RFP			Change Category (Addition/ Deletion/ Modification)	Addition/ Deletion/Modification		
1)	RFP Page 5 Clause 2.1 Background	Government of Punjab has envisioned that Citizens of Punjab should get all government services being delivered by any government department in an integrated manner, across the counter under one roof in Urban as well as Rural Areas. To make these services easily accessible in local vicinity of the citizens, one Service Delivery Centre for a cluster of pre-defined citizen’s population may be setup so that the objective of providing services to citizens in a hassle-free, faster & transparent manner can be achieved. There may be only two different types of Service Delivery Centres mainly for Urban & Rural areas based upon the various factors.			Modification	Government of Punjab has envisioned that Citizens of Punjab should get all government services being delivered by any government department in an integrated manner, across the counter under one roof in Urban as well as Rural Areas. To make these services easily accessible in local vicinity of the citizens, one Service Delivery Centre for a <i>citizen</i> cluster <i>of 10000 (indicative figures)</i> populations may be setup so that the objective of providing services to citizens in a hassle-free, faster & transparent manner can be achieved. There may be only two different types of Service Delivery Centres mainly for Urban & Rural areas based upon the various factors. <i>Consultant shall synergize the usage of existing SUWIDHA centres in urban & Gram Suwidha Kendras(under CSC scheme) in rural areas.</i>		
2)	RFP Page 19 Clause 3.17 Sr. No. 5	The Bidder should be ISO 9000/9001:2008 certified.			Deletion	This clause stands deleted		
	RFP Page 53 Form 1B Pre- Qualification Form Sr. no. 9	ISO 9000/9001:2008 or higher Quality System Implemented						
3)	RFP Page 19 Clause 3.17.Pre- qualification	Basic Requirement	Specific Requirements	Documents Required	Modification	Basic Requirement	Specific Requirements	Documents Required
		Relevant Business	The Bidder should be in the business of Consulting for	a. Memorandum and Articles of		Relevant Business Continuity	The Bidder should be in the business of Consulting for at least 5 years as of 31 st	a. Memorandum and Articles of Association / <i>Partnership Deep (in</i>

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4)	RFP Page 21 Clause 3.18. Technical Proposal Criteria & Evaluation	<p>3.18.3. The evaluation committee will evaluate the Technical Proposals on the basis of the technical evaluation criterion as provided below:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">S. No</th> <th style="width: 60%;">Criteria</th> <th style="width: 30%;">Max Criteria/ Sub Criteria Marks</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td>Bidder Profile</td> <td style="text-align: center;">25</td> </tr> <tr> <td style="text-align: center;">2</td> <td>Relevant Past Experience of the Bidder</td> <td style="text-align: center;">25</td> </tr> <tr> <td style="text-align: center;">3</td> <td>Approach and methodology</td> <td style="text-align: center;">10</td> </tr> <tr> <td style="text-align: center;">4</td> <td>Adequacy and Quality of Resources proposed for Deployment</td> <td style="text-align: center;">40</td> </tr> <tr> <td colspan="2" style="text-align: left;">Total Points</td> <td style="text-align: center;">100</td> </tr> </tbody> </table>	S. No	Criteria	Max Criteria/ Sub Criteria Marks	1	Bidder Profile	25	2	Relevant Past Experience of the Bidder	25	3	Approach and methodology	10	4	Adequacy and Quality of Resources proposed for Deployment	40	Total Points		100	Modification	<p>Table to be read as :-</p> <p>3.18.3. The evaluation committee will evaluate the Technical Proposals on the basis of the technical evaluation criterion as provided below:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">S. No</th> <th style="width: 60%;">Criteria</th> <th style="width: 30%;">Max Criteria/ Sub Criteria Marks</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td>Bidder Profile</td> <td style="text-align: center;"><u>20</u></td> </tr> <tr> <td style="text-align: center;">2</td> <td>Relevant Past Experience of the Bidder</td> <td style="text-align: center;">25</td> </tr> <tr> <td style="text-align: center;">3</td> <td>Approach and methodology</td> <td style="text-align: center;"><u>15</u></td> </tr> <tr> <td style="text-align: center;">4</td> <td>Adequacy and Quality of Resources proposed for Deployment</td> <td style="text-align: center;">40</td> </tr> <tr> <td colspan="2" style="text-align: left;">Total Points</td> <td style="text-align: center;">100</td> </tr> </tbody> </table>	S. No	Criteria	Max Criteria/ Sub Criteria Marks	1	Bidder Profile	<u>20</u>	2	Relevant Past Experience of the Bidder	25	3	Approach and methodology	<u>15</u>	4	Adequacy and Quality of Resources proposed for Deployment	40	Total Points		100
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			Less than 6 years	0			More than 8 years	4		
			Education Qualifications - 1 (For MBA) <i>(Minimum Essential Requirement)</i>	From Top 20 listed Institute			4	More than 6 years to 8 years	2	
				From Top 21 to 50 listed Institutes			3	Education Qualifications - 1 (For MBA) <i>(Minimum Essential Requirement)</i>	Less than 6 years	0
				Any other Institute			2		From Top 20 listed Institute	4
			Education Qualifications – 2 (For BE/ B.Tech /MCA or equivalent) <i>(Minimum Essential Requirement)</i>	From Top 20 listed Institutes			4		From Top 21 to 50 listed Institutes	3
				From Top 21 to 50 listed Institutes			3	Education Qualifications – 2 (For BE/ B.Tech /MCA or equivalent) <i>(Minimum Essential Requirement)</i>	Any other Institute	2
				Any other Institute			2		From Top 20 listed Institutes	4
			Relevant Certification (either of PMP/PMI/Prince2)	More than one Certification			2		From Top 21 to 50 listed Institutes	3
				Single Certification			1	Any other Institute	2	
B	Senior Consultant	12			2	More than one Certification	2			

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		Overall Experience in Consulting (Minimum 7 year experience)	4	More than 9 years	4	B	(either of PMP/Prince2)		Single Certification	1		
					More than 7 years to 9 years		2	Senior Consultant	12			
					Less than 7 years		0	Overall Experience in Consulting (Minimum <u>9</u> year experience)	4	More than <u>12</u> years	4	
			Relevant Consulting Experience in management consulting, Strategic Consulting, Project Management, Business Process Re-engineering, Public Sector advisors, business consulting, e- Governance multi-locational Service Delivery projects for Government/ PSU (Minimum 4 year experience)	3	More than 6 years		3			More than <u>9</u> years to <u>12</u> years	2	
					More than 4 year to 6 years		2			Less than <u>9</u> years	0	
			Education Qualifications – 1 (For MBA)	2	From Top 30 listed Institute		2	Relevant Consulting Experience in management consulting, Strategic Consulting, Project Management, Business Process Re-engineering, Public Sector advisors, business consulting, e- Governance multi-locational Service Delivery projects for Government/ PSU (Minimum 4 year experience)	3	More than 6 years	3	
					Any other Institute		1			More than 4 year to 6 years	2	
			Education Qualifications – 2 (For BE/B.Tech/MCA or equivalent)	2	From Top 30 listed Institute		2			Less than 4 year	0	From Top 30 listed Institute
					Any other Institute		1	Any other Institute	1			
			Relevant Certification (either of PMP/PMI/Prince2)	1	Certification		1	Education Qualifications – 1 (For MBA)	2	From Top 30 listed Institute	2	
					No Certification		0			Any other Institute	1	
								Education Qualifications – 2 (For BE/B.Tech/MCA or equivalent)	2	From Top 30 listed Institute	2	
						Any other Institute	1					

Corrigendum to Request for Proposal (RFP) for Selection of Umbrella Consultant

(Reference number: UC/Punjab/DGR/PSeGS/2013/01)

Sr No	Reference in RFP	As appearing in the Original Published RFP				Change Category (Addition/ Deletion/ Modification)	Addition/ Deletion/Modification																			
		C	Consultant	8				Relevant Certification (either of PMP/Prince2)	1	Certification	1															
			Overall Experience in Consulting (Minimum 4 year experience)		3	More than 6 years	3				No Certification	0														
						More than 4 years to 6 years	2																			
						Less than 4 years	0																			
			Relevant Consulting Experience in management consulting, Strategic Consulting, Project Management, Business Process Re-engineering, Public Sector advisors, business consulting, e-Governance multi-locational Service Delivery projects for Government/ PSU (Minimum 2 year experience)		3	More than 4 years	2			8																
						More than 2 years to 4 years	1																			
						Less than 2 years	0																			
			Education Qualifications – 1 (For MBA)		1	From Top 30 listed Institute	1				3	More than <u>Z</u> years	3													
						Any other Institute	0					More than <u>5</u> years to <u>Z</u> years	2													
			Education Qualifications – 2 (For BE/B.Tech/MCA or equivalent)		1	From Top 30 listed Institute	1					Less than <u>5</u> years	0													
						Any other Institute	0					Less than 4 years	2													
								C				3	Relevant Consulting Experience in management consulting, Strategic Consulting, Project Management, Business Process Re-engineering, Public Sector advisors, business consulting, e-Governance multi-locational Service Delivery projects for Government/ PSU (Minimum 2 year experience)	More than 2 years to 4 years	1											
														Education Qualifications – 1 (For MBA)		1	From Top 30 listed Institute	1							Less than 2 years	0
																	Any other Institute	0								
		Education Qualifications – 2 (For BE/B.Tech/MCA or equivalent)												1	From Top 30 listed Institute	1							From Top 30 listed Institute	1		
															Any other Institute	0								Any other Institute	0	
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Sr No	Reference in RFP	As appearing in the Original Published RFP				Change Category (Addition/ Deletion/ Modification)	Addition/ Deletion/Modification				
		Relevant Certification (either of PMP/PMI/Prince2)	1	Certification	1		equivalent)		Any other Institute	0	
				No Certification	0						
8)	RFP Page 22 Clause 3.18.3 Sr no 2.b Relevant Past Experience	Bidder should have experience of Preparing Detailed Project Report for selection of PPP boot operator by conducting International/ National/ State level, on-Site/ off-Site Survey, Collection & Analysis of Requirement, Project –Planning, Preparing Detailed Project Report, Government Process Re-engineering(GPR), Designing of need based Citizen delivery outlets, service delivery infrastructure plan, Bid Management & Project management plan of minimum 2 projects with minimum Consultancy cost of INR 100 lacs or more in last five(5) years.				Modification	The clause to be read as <i>“Bidder should have experience of Preparing Detailed Project Report for selection of any PPP operator by conducting International/ National/ State level, on-Site/ off-Site Survey, Collection & Analysis of Requirement, Project –Planning, Preparing Detailed Project Report, Government Process Re-engineering(GPR), Designing of need based Citizen delivery outlets, service delivery infrastructure plan, Bid Management & Project management plan of minimum 2 projects with minimum Consultancy cost of INR 100 lacs or more in last five(5) years.</i>				
9)	RFP Page 26 Clause 3.18.3 .4	Resources to be deployed by the Consultant must have basic proficiency (Reading & understanding skills) of Punjabi & Hindi languages considering the interactions with stakeholders at all levels of project.				Modification	The clause to be read as:- <i>“Some of the Resources to be deployed by the Consultant must have basic proficiency (Reading & understanding skills) of Punjabi & Hindi languages considering the interactions with stakeholders at all levels of project”.</i>				
10)	RFP Page 26 Clause 3.19. Commercial Proposal Evaluation	3.19.1. The Commercial Bids of technically qualified bidders (minimum 3) will be opened on the prescribed date in the presence of bidder representatives. 3.19.2. Commercial Bids that are less than 30% of the average bid price will be disqualified (the average bid price shall be computed by adding all Commercial Bid values of all the technically qualified bidders and dividing the same by the				Modification	The clause to be read as:- <i>“3.19.1. The Commercial Bids of technically qualified bidders will be opened on the prescribed date in the presence of bidder representatives.</i>				

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Sr No	Reference in RFP	As appearing in the Original Published RFP	Change Category (Addition/ Deletion/ Modification)	Addition/ Deletion/Modification
		<p>number of such bidders).</p> <p>3.19.3. The bidder who has submitted the lowest total project commercial proposal [amongst the bidders who are not disqualified on the basis of point 3.19.2. above], shall be selected as the L1 (Lowest bid value) and shall be called for further process leading to the award of the contract.</p> <p>3.19.4. No pre-tender or post-tender tender negotiation with any bidder including L1 declared bidder shall be allowed. 3.19.5. In case of tie in commercial bid process, the bidder having highest technical score will be considered eligible for award of contract.</p>		<p><i>3.19.2. Commercial Bids that are less than 50% of the average bid price will be disqualified (the average bid price shall be computed by adding all Commercial Bid values of all the technically qualified bidders and dividing the same by the number of such bidders).</i></p> <p><i>3.19.3. The technically qualified bidder, who has submitted the lowest total project commercial proposal (CP) [amongst the bidders who are not disqualified on the basis of point 3.19.2. above], shall be designated as the L1 (Lowest bid value) and shall be awarded a Commercial Score of 100.</i></p> <p><i>3.19.4. Commercial Scores for other technically qualified bidders will be calculated using the following formula:-</i> <i>- Commercial Score of Bidder (CS) = (Commercial Proposal of L1 bidder/ Commercial Proposal of the Bidder being evaluated) X 100 % (rounded off to 2 decimal places)</i></p> <p><i>3.19.5. Final Evaluation shall be done on “Quality Cost Based Selection” method as below:-</i></p> <p style="margin-left: 40px;"><i>i. A composite score shall be calculated for technically qualified bids only. The weightage for the composite evaluation is as described below:</i></p> <p style="margin-left: 80px;"><i>a. Technical Score(TS) – 70%</i></p>

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Sr No	Reference in RFP	As appearing in the Original Published RFP	Change Category (Addition/ Deletion/ Modification)	Addition/ Deletion/Modification
				<p style="text-align: right;"><i>b. Commercial Score(CS) – 30%</i></p> <p><i>ii. Bidder with the highest final composite score (Final Composite Score = TS*0.70 + CS*0.30) shall be declared as ‘Successful Bidder’ and shall be called for further process leading to the award of the contract.</i></p> <p><i>3.19.6. In case of a tie in the final composite score, the bidder having highest technical score will be considered eligible for award of contract.</i></p> <p><i>3.19.7. No pre-tender or post-tender tender negotiation with any bidder including successful bidder shall be allowed.</i></p>
11)	RFP Page 31 Clause 4.5.5	The Society may ask Consultant to deploy additional resources at a short notice to meet the timelines of the deliverable as per the quoted man-month rates.	Modification	<p>The clause to be read as”:-</p> <p><i>“The Society may ask Consultant to deploy additional resources at a short notice of minimum seven (07) days to meet the timelines of the deliverable at consultant’s own cost..”</i></p>
12)	RFP Page 31 Clause 4.5	New Insertions	Addition	<i>“4.5.6 : In addition to the minimum manpower & manpower profiles asked for, Consultant may take any kind of specialized/ expert advice/resources, at his own cost, during the currency of the project to meet the project deliverable/ Timelines.”</i>
13)	RFP Page 31 Clause 4.6 Working Hours / Days	New Insertion	Addition	<p>New clause inserted as</p> <p><i>“4.6.4: Resources deployed by Consultant may be allowed 18 (Eighteen) leaves per year on pro-rata basis, however prior approval of the PSeGS shall be required before availing the leave(s).</i></p>
14)	RFP Page 31 Clause 4.8	Consultant shall not outsource any work related to the project or the part thereof to any other associated/franchisee/third party	Modification	The clause to be read as

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Sr No	Reference in RFP	As appearing in the Original Published RFP	Change Category (Addition/ Deletion/ Modification)	Addition/ Deletion/Modification
	Outsourcing	under any circumstances. If it so happens, then Society will impose penalty as recommended by Project Review & Monitoring Committee. This may also lead to termination of contract along with forfeiture of PBG.		<i>“Consultant shall not outsource any work related to the project or the part thereof to any other associated/franchisee/third party under any circumstances. If it so happens, then Society will impose penalty as recommended by Project Review & Monitoring Committee. This may also lead to termination of contract along with forfeiture of PBG. <u>However Consultant may be allowed to outsource only geographical survey related work only after award of contract”.</u></i>
15)	RFP Page 34, Clause 4.12.2 – Manpower Deployment – Sr No. 3	No substitution of those resources will be allowed whose CVs have been provided along with the technical bid for the period T0 + 180 days (i.e. 180 days of commencement of Project).	Modification	The clause to be read as <i>“No substitution of those resources will be allowed (except in case of death) whose CVs have been provided along with the technical bid for the period T0 + 180 days (i.e. 180 days of commencement of Project).”</i>
16)	RFP Page 35, Clause 4.12	New Insertion	Addition	<i><u>4.12.3</u> All above penalties shall be levied on the consultant for any failure happened on consultant part in any of the agreed Timelines/ SLAs/ Terms & Condition. However, in any case, the total penalty value shall not be greater than 15% of the total contract value.”</i>
17)	RFP Page 36 Clause 4.13. Commercial Terms	New Insertion	Addition	New clause inserted as <i>“4.13.7: Mobilization Advance of Five (5%) per cent of Contract Value may be released only after submission of additional & separate Bank Guarantee for an amount equal to 5.5% of the total contract value. However, in case the contract is terminated due to default of the Consultant, the “Mobilization Advance’ would be deemed as interest bearing advance at an interest rate of 12% to be compounded quarterly with effect from the date of release of advance”. Mobilization advance shall be adjusted from the payment of Deliverable - “Opening & Go-Live Of minimum 100% of planned Service Delivery Centres.</i>

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Sr No	Reference in RFP	As appearing in the Original Published RFP	Change Category (Addition/ Deletion/ Modification)	Addition/ Deletion/Modification
18)	RFP Page 37 Clause 4.17. Termination for Convenience	“Society reserves the right to terminate, by prior written notice, the whole or part of the contract, at any time for its convenience. The notice of termination shall specify that termination is for Society’s convenience, the extent to which performance of work under the contract is terminated, and the date upon which such termination becomes effective.”	Modification	“Society reserves the right to terminate, by prior written notice <i>of 45 days</i> , the whole or part of the contract, at any time for its convenience. The notice of termination shall specify that termination is for Society’s convenience, the extent to which performance of work under the contract is terminated, and the date upon which such termination becomes effective.”
19)	RFP Page 38 Clause 4 General Terms & Condition	New Insertion	Addition	New clause inserted as “4.21 <i>Limitation of Liability:</i> <i>Cumulative liability of the Umbrella Consultant for its obligations under the contract shall not exceed the total contract value</i> ”.
20)	RFP Page 38 Clause 4.19.2 Arbitration	In case dispute arising between the Society and the Consultant, which has not been settled amicably, the Consultant can request the Society to refer the dispute for Arbitration under Arbitration and Conciliation Act, 1996. Such disputes shall be referred to the Arbitrator which shall be “Principal Secretary-Governance Reforms, Government of Punjab”. The Indian Arbitration and Conciliation Act, 1996 and any statutory modification or re-enactment thereof, shall apply to these arbitration proceedings. Arbitration proceedings will be held at Chandigarh. The decision of the arbitrator shall be final and binding upon both the parties. All arbitration awards shall be in writing and shall state the reasons for the award. The expenses of the arbitration as determined by the arbitrator shall be borne by the Consultant. However, the expenses incurred by each party in connection with the preparation, presentation shall be borne by the party itself.	Modification	The clause to be read as <i><u>“Any dispute or difference whatsoever arising between the parties to this Contract out of or relating to the construction, meaning, scope, operation or effect of this Contract or the validity of the breach thereof shall be referred to a sole Arbitrator to be appointed by mutual consent of both the parties herein. If the parties cannot agree on the appointment of the Arbitrator within a period of one month from the notification by one party to the other of existence of such dispute, then the Arbitrator shall be appointed the provisions of the Arbitration and Conciliation Act, 1996 will be applicable and the award made there under shall be final and binding upon the parties hereto, subject to legal remedies available under the law. Such differences shall be deemed to be a submission to arbitration under the Indian Arbitration and Conciliation Act, 1996, or of any modifications, Rules or re-enactments thereof. The Arbitration proceedings will be held at Chandigarh, India.”</u></i>

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21)	RFP Page 43 Clause 5.1.13.16	Engagement of an agency for Impact Assessment Studies and provide status updates	Modification	The clause to be read as <i><u>“Engagement of an agency for Impact Assessment Studies and coordination with the selected agency for Preparation & Submission of Impact Assessment Report”</u></i>						
22)	RFP Page 43 Clause 6.0 Scope of Work (SOW) – Part II	Scope of Work (SOW) – Part II	Deletion	This clause stands deleted						
23)	RFP page 50 8.2. For m-1A: Covering Letter requesting selection as Umbrella Consultant Point no. 3	3. We further declare that additional conditions, variations, deviations, if any, found in our proposal shall not be given effect to.	Modification	3. We further declare that additional conditions, variations, deviations <i><u>(which have not been accepted by PSeGS)</u></i> , if any, found in our proposal shall not be given effect to.						
24)	RFP page 57 8.5. Form-2A: Bidder Profile- Sr. No 3 RFP page 56 Form-2: Compliance Sheet for	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Sr No</th> <th style="text-align: center;">Particulars</th> <th style="text-align: center;">Details</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">3</td> <td style="text-align: center;">Local Office Address</td> <td>The Bidder Should submit any of the below documentary proof :- a) Valid Rent Agreement b) Copy of latest Utility Bill c) Service Tax/ TAN/ TIN registration</td> </tr> </tbody> </table>	Sr No	Particulars	Details	3	Local Office Address	The Bidder Should submit any of the below documentary proof :- a) Valid Rent Agreement b) Copy of latest Utility Bill c) Service Tax/ TAN/ TIN registration	Deletion	The requirement of Local office under Bidder Profile heading stands deleted
Sr No	Particulars	Details								
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25)	RFP Page 66 8.10. Form 3A: Commercial Proposal Format- Commercial Proposal Cost Break Up	<p>Form 3A: Commercial Proposal Format- Commercial Proposal Cost Break Up [To be submitted by the bidder as per the format given below along with Commercial Proposal Format]</p> <p>Bid Reference No. :</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-bottom: 10px;"> <thead> <tr> <th>S.No.</th> <th>Resource Category</th> <th>Number of resources to be deployed</th> <th>Man Months Deployment (as per Resource Deployment Matrix)</th> <th>Unit Price (Rate/man-month) (INR)</th> <th>Total Cost (INR)</th> </tr> <tr> <th>(1)</th> <th>(2)</th> <th>(3)</th> <th>(4)</th> <th>(5)</th> <th>(6)</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr> <td colspan="5">(A) Total Amount of Commercial Proposal [in figures] (excluding taxes and other duties)</td> <td> </td> </tr> <tr> <td colspan="5">(B) Total Amount of Commercial Proposal [in words]: (excluding taxes and other duties)</td> <td> </td> </tr> </tbody> </table> <p>Note: - i. Unit rate per month quoted above is an all-inclusive figure i.e. out-of pocket expenses, traveling, boarding, lodging and other</p>	S.No.	Resource Category	Number of resources to be deployed	Man Months Deployment (as per Resource Deployment Matrix)	Unit Price (Rate/man-month) (INR)	Total Cost (INR)	(1)	(2)	(3)	(4)	(5)	(6)																																											(A) Total Amount of Commercial Proposal [in figures] (excluding taxes and other duties)						(B) Total Amount of Commercial Proposal [in words]: (excluding taxes and other duties)						Modification	<p>Form 3A: Commercial Proposal Format- Commercial Proposal Cost Break Up [To be submitted by the bidder as per the format given below along with Commercial Proposal Format]</p> <p>Bid Reference No. :</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-bottom: 10px;"> <thead> <tr> <th>S.No</th> <th>Resource Category</th> <th>Number of resources to be deployed (<i>Minimum</i>)</th> <th>Man Months Deployment (as per Resource Deployment Matrix)</th> <th>Unit Price (Rate/m an-month) (INR)</th> <th>Total Cost (INR)</th> </tr> <tr> <th>(1)</th> <th>(2)</th> <th>(3)</th> <th>(4)</th> <th>(5)</th> <th>(6)</th> </tr> </thead> <tbody> <tr> <td>1</td> <td><u>Project Manager</u></td> <td><u>1</u></td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td>2</td> <td><u>Senior Consultant</u></td> <td><u>2</u></td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td>3</td> <td><u>Consultant</u></td> <td><u>3</u></td> <td> </td> <td> </td> <td> </td> </tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr> <td colspan="5">(A) Total Amount of Commercial Proposal [in figures] (excluding taxes and other duties)</td> <td> </td> </tr> </tbody> </table>	S.No	Resource Category	Number of resources to be deployed (<i>Minimum</i>)	Man Months Deployment (as per Resource Deployment Matrix)	Unit Price (Rate/m an-month) (INR)	Total Cost (INR)	(1)	(2)	(3)	(4)	(5)	(6)	1	<u>Project Manager</u>	<u>1</u>				2	<u>Senior Consultant</u>	<u>2</u>				3	<u>Consultant</u>	<u>3</u>																						(A) Total Amount of Commercial Proposal [in figures] (excluding taxes and other duties)					
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		<p>operating cost etc.</p> <p>ii. No cost other than quoted above shall be claimed separately.</p> <p>iii. The resource wise rates shall also be referred for calculation of any contract extension/penalty imposition during contractual period, if needed.</p> <p>iv. The Man-Month Deployment figures as per column (4) of above must be in agreement with the Total Man-Months figure as mentioned Form-3B- Resource Deployment Matrix.</p>		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">(B) Total Amount of Commercial Proposal [in words]: (excluding taxes and other duties)</td> <td style="width: 20%;"></td> </tr> </table> <p>Note: -</p> <p>i. Unit rate per month quoted above is an all-inclusive figure i.e. out-of pocket expenses, traveling, boarding, lodging and other operating cost etc.</p> <p>ii. No cost other than quoted above shall be paid separately.</p> <p>iii. The resource wise rates shall also be referred for calculation of any contract extension/penalty imposition during contractual period, if needed.</p> <p>iv. The Man-Month Deployment figures as per column (4) of above must be in agreement with the Total Man-Months figure as mentioned Form-3B- Resource Deployment Matrix.</p> <p><u>v. The manpower numbers given above are minimum; however bidders may increase the numbers as per their own estimation.</u></p>	(B) Total Amount of Commercial Proposal [in words]: (excluding taxes and other duties)																																		
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					Committee							<i>Committee</i>	
		4.	Back end Computerization Plan along with Infrastructure plan (IT & non IT)	T + 3	5%	Approval of Project Review Committee			<i>of additional bank guarantee (over & above the PBG) equal to 5.5% of total contract value.</i>				
		5.	Submission of Design of Service Delivery Centre along with Geographical On-site Survey Report	T + 4	5%	Approval of State e-Governance Plan Apex Committee	3.	Submission of Requirement Analysis Report	T + <u>3</u>	5%		Approval of Project Review Committee	
		6.	Feasibility Report of running Service Delivery Centres on BOOT based PPP model	T + 5	5%	Approval of State e-Governance Plan Apex Committee	4.	Submission of Master Service Matrix	T + 3	5%		Approval of Project Review Committee	
		7.	Submission of Detailed Project Report	T + 5	5%	Approval of State e-Governance Plan Apex Committee	5.	Back end Computerization Plan along with Infrastructure plan (IT & non IT)	T + 3	5%		Approval of Project Review Committee	
		8.	Publishing of RFP for Selection of BOOT Operator	T + 7	5%	Copy of the newspaper advertisement	6.	Submission of Design of Service Delivery Centre along with Geographical On-site Survey Report	T + 4	5%		Approval of State e-Governance Plan Apex Committee	
		9.	Selection of BOOT Operator	T + 10	10%	Copy of the contract signed with BOOT operator							

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		10.	Approval of Transition Plan Prepared by BOOT operator	T + 14	5%	Approval of Project Review Committee		7.	Feasibility Report of running Service Delivery Centres on BOOT based PPP model	T + 5	5%	Approval of State e-Governance Plan Apex Committee
		11.	Approval of all required Government Orders	T + 20 Parallel Activity	5%	Notified orders for all the services		8.	Submission of Detailed Project Report	T + 5	5%	Approval of State e-Governance Plan Apex Committee
		12.	Opening & Go-Live Of minimum 25% of planned Service Delivery Centres	T + 20	5%	Sign off by Concerned Deputy Commissioners		9.	Publishing of RFP for Selection of BOOT Operator	T + 7	5%	Copy of the newspaper advertisement
		13.	Opening & Go-Live Of minimum 50% of planned Service Delivery Centres	T + 22	5%	Sign off by Concerned Deputy Commissioners		10.	Selection of BOOT Operator	T + 10	10%	Copy of the contract signed with BOOT operator
		14.	Opening & Go-Live Of minimum 75% of planned Service Delivery Centres	T + 23	5%	Sign off by Concerned Deputy Commissioners						
		15.	Opening & Go-Live Of minimum 100% of planned Service Delivery Centres	T + 24	10%	Sign off by Concerned Deputy Commissioners						
		16.	Impact Assessment and Outcomes of the project	T + 35	10%	Approval of State e-Governance Plan Apex Committee						

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		17.	Approval of Project Implementation Closure report	T + 36	10%	Approval of State e-Governance Plan Apex Committee		11.	Approval of Transition Plan Prepared by BOOT operator	T + 14	5%	Approval of Project Review Committee
			TOTAL		100%			12.	Approval of all required Government Orders	T + 20 Parallel Activity	5%	Notified orders for all the services
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				16	Health & Family Welfare	40	Social Security & Development of Women & Child
				17	Home Affairs and Justice	41	Sports and Youth Services
				18	Housing and Urban Development	42	Technical Education and Industrial Training
				19	Industry & Commerce	43	Tourism and Cultural Affairs
				20	Information & Public Relation	44	Transport
				21	Information Technology	45	Vigilance
				22	Investment Promotion Department	46	Water Supply and Sanitation
				23	Irrigation	47	Welfare of Schedule Caste & Backward Classes
				24	Labour		
